



## **Global Institute of Management,**

Plot No- Plot No-1717, 1718, 1743, 1744, Hansapal, Naharakanta, Bhubaneswar, Khordha, Odisha - 752101.

### **Self-Disclosure**

#### **a) About HEI**

##### **About us: Overview**

Global Institute of Management (GIM) is one of the premier institutes of Odisha, located at Hanspal, Naharakanta, Bhubaneswar. Over the years, it has carved its unique image of being one of the harbingers for progressive higher education in the domains of management and technical education. For prepping and shaping the budding executives for tomorrow, in terms of content knowledge, advanced skills and problem-solving abilities, the institute runs MBA and MCA programmes. These programmes are designed for meeting the requirements and challenges of the modern day industry. With its inception since 1997, GIM has been profoundly contributing towards excellent teaching, training, mentoring and guiding the management/technical students to seize lucrative career opportunities in leading corporate. The Institute is well recognized for its rich legacy of generating proficient and competent management/technical professionals and entrepreneurs as well. It has left no stone unturned in ensuring a student-friendly learning atmosphere with consistent handholding of students for career enrichment. Furthermore, the institute believes in fostering the ether of quality in its education dissemination process and student development activities. The institute follows value centric approaches, lays amicable provisions for resources utilization and draws students from diverse cultural, personal and professional backgrounds. Fortified with state-of-the-art facilities in campus, it strengthens a new wave of collaborative learning. The faculty of this institute is a complete amalgamation of experts and experienced academicians, administrators and corporate managers. This helps the students, deeply explore the academic theory and principles and get an exposure to the best practices in industry. At GIM, efforts are directed towards bridging the distance between the industry and academia. The institute also strives for inculcating effective leadership skills among students and nurture them holistically.

##### **VISION**

Our Vision is to become a center of learning that excels in management and computer education, research, training, and consultancy of highest quality based on ethics, morality and Indian values.

##### **MISSION**

- To create professionals with specific domain knowledge in management and computer education
- Improving quality and content of instruction
- Promoting industry-institute partnership
- Enhancing employability through imparting industry-specific skills
- Providing conducive atmosphere to faculty members for improvement of teaching and research competence
- Promote entrepreneurship among the students
- Emphasizing on sports, yoga and meditation for healthy body and mind
- Promoting institutional social responsibility (ISR)activities


##### **ACT Statute or MOA**



## Global Institute of Management,

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### Societies Registration Certificate




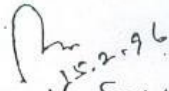
**Certificate of Registration. of Societies**  
**ACT XXI, OF 1860**

No. 19985/01 1995196  
213

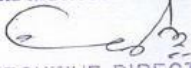
I hereby certify that "Global Institute  
of Management" (GIM),  
Mahatab Road, Jagannath Lane, P.O.-Box 1000,  
Cuttack-753001 Dist. Cuttack,  
has this day been registered under the Societies  
Registration Act (No. XXI of 1860).

Given under my hand at Cuttack  
this fifteenth day of February  
One thousand nine hundred and ninety six



  
Registrar of Societies,  
Orissa

OGP (Forms) 1053-23,900-3.3-1083      A-3-3

FOR GLOBAL INSTITUTE OF MANAGEMENT  
  
EXECUTIVE DIRECTOR



## **Global Institute of Management,**

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MOAs:

- [MOU-Oditek](#)
- [MOU-Quocent](#)
- [MOU-Green](#)

### **Institutional Development Plan**

#### **Constituent Units**

- Society Registered : Global Institute of Management
- Name of the Institution : Global Institute of Management

#### **Accreditation / Ranking Status (NAAC, NBA, NIRF)**

NAAC : Applied but not yet received the ranking

NBA: Not Applied

NIRF: NA

#### **Recognition / Approval**

- [AICTE Approval Letter for the Year 2024-25](#)
- [BPUT Affiliation Letter for the Year 2024-25](#)

#### **Annual Account Reports**

- Audited Report 2023-24
- [Audited Report 2022-23](#)
- [Audited Report 2021-22](#)

#### **b) Administration**

#### **Chancellor**



**Shri Raghubar Das**  
**His Excellency Governor of Odisha,**  
**Chancellor, BPUT Odisha**



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**Vice- Chancellor**



**Prof. Amiya Kumar Rath**  
**Vice Chancellor,**  
**BPUT Odisha**

**Registrar**



**Smt. Nishi PoonamMinz, OAS(S)**  
**Registrar**  
**BPUT Odisha**  
**E-mail :[registrar@bput.ac.in](mailto:registrar@bput.ac.in)**  
**Phone :0661-2482556 (Office)**

**Finance Officer**



**Smt. Sebatidansena, OFS-I(SB)**  
**Finance Officer**  
**BPUT Odisha**  
**E-mail :[fo@bput.ac.in](mailto:fo@bput.ac.in)**



## Global Institute of Management,

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### Controller of Examination



#### Director Examination

**Prof.(Dr.) B.B.Mangaraj**

E-mail :[dir.exam@bput.ac.in](mailto:dir.exam@bput.ac.in)

Phone :0661-2482560



**Dr. Suryakanta Nayak**

**Deputy Director Examinations (MBA/MCA)**

E-mail :[ddir.exam1@bput.ac.in](mailto:ddir.exam1@bput.ac.in)

**Chief Vigilance Officer**

### **Ombudsperson**

### Board of Management

SL. NO.	EX-OFFICIO MEMBER/ MEMBERS	DESIGNATION
1.	Vice Chancellor, BPUT, Odisha	Chairman
2.	Shri Dhruba Charan Sahoo, Hon'ble MLA, Rajanagar (Kendrapara)	Member
3.	Shri Chandra Sarathi Behera, Hon'ble MLA, Cuttack Sadar (Cuttack)	Member
4.	Secretary, Skill Development & Technical Education Department, Government of Odisha	Ex-officio Member



## Global Institute of Management,

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5.	Secretary, Science & Technology Department, Government of Odisha	Ex-officio Member
6.	Secretary, Higher Education Department, Government of Odisha	Ex-officio Member
7.	Secretary, Finance Department, Government of Odisha	Ex-officio Member
8.	Director, Technical Education & Training, Government of Odisha	Ex-officio Member
9.	Director, Indian Institute of Technology, Bhubaneswar	Member
10.	Shri Prasanna Panda, Vice President, Adani Mining Ltd., Jharsuguda	Member
11.	Shri Pramod Kumar Satpathy, RSP, SAIL India Ltd.	Member
12.	Shri Satya Prakash Panda, Chairman, Gandhi Group of Institutions	Member
13.	Dr. Mahendra Prasad, Director of the University of "Siksha 'O' Anusandhan (SOA)	Member
14.	Dr. Bibhu Prasad Panigrahi, IGIT, Sarang	Member
15.	Dr. Leena Samantaray, Principal, ABIT, Cuttack	Member
16.	Dr. Mihir Ranjan Nayak, Principal, BIITM, Bhubaneswar	Member
17.	Dr. Saumya DarsanMohanty, Principal, KMBB-CET, Khurda	Member
18.	Registrar, BPUT, Odisha	Member Secretary





## Global Institute of Management,

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### Academic Council

Members of Academic Council of BPUT, Odisha			
1	The Principal Secretary to Government,	Department of Science and Technology,	Government of Odisha, Odisha Secretariat, Bhubaneswar
2	The Principal Secretary to Government,	Skill Development & Technical Education Department,	Government of Odisha, Odisha Secretariat, Bhubaneswar
3	The Director,	Directorate of Technical Education & Training (DTE&T),	Kila Maidan, Cuttack
4	The Director,	Directorate of Industries (DI),	Kila Maidan, Cuttack
5	The Principal / Director,	All the Constituent & Affiliated Colleges,	Biju Patnaik University of Technology, Odisha
6	The Directors,	Biju Patnaik University of Technology, Odisha	Rourkela
7	The Deans of Faculties	Biju Patnaik University of Technology, Odisha	Rourkela
8	Prof. B. K. Panigrahi	Professor in Electrical Engineering	IIT, Delhi
9	Prof. D. P. Mishra	Professor in Aerospace Engineering	IIT, Kanpur
10	Prof. B. D. Sahu	Professor, Mechanical Engineering	IGIT, Sarang
11	Dr. Manas Ranjan Nayak	Centre for Advanced Post Graduate Studies	BPUT, Odisha, Rourkela
12	Dr. K. K. Patra	RIMS, Rourkela	
13	Dr. Pravas Tripathy	Gandhi Engineering College, Bhubaneswar	
14	Dr. Suvendra Kumar Jayasingh	IMIT, Cuttack	
15	Dr. Ranjan Sahoo	The Pharmaceutical College, Barpali	
16	Dr. Mihir Ranjan Nayak	BPIITM, Bhubaneswar	
17	Dr. Pradyumna Kumar Tripathy	Silicon Institute of Technology, Bhubaneswar	
18	Dr. Sunil Kumar Kanungo	Institute of Pharmaceutical Technology, Salipur	
19	Dr. A. Baral	Trident Academy of Technology, Bhubaneswar	
20	Dr. Bikash Jena	Principal Scientist	CSIR-IMMT, Bhubaneswar
21	Dr. Amiya Kumar Das	Scientist, ITR, Balasore	DRDO, Chandipur
22	Dr. Debi Prasad Das	Scientist, CSIR-IMMT	Bhubaneswar
23	The Director	Department of Science & Technology	Government of India
24	Prof. Amiya Kumar Rath	Advisor, NAAC, Bangalore	



**Prof.(Dr.) Shakti Ranjan Mohapatra**

**Dean Management**

**E-mail :shakti.r.mohapatra@gmail.com**

**Phone :+91- 8763400800**



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### **Internal Complaint Committee (ICC)**

GLOBAL Institute of Management, Bhubaneswar has been established under Biju Patnaik university of Technology , Odisha has committed itself to provide a congenial and conducive atmosphere in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, and intimidation. This includes all forms of gender violence, sexual harassment, and discrimination on the basis of gender. Every member is expected to be aware of the commitment to the right to freedom of expression and association, it strongly supports gender equality and opposes any form of gender discrimination and violence.

The Supreme Court of India, in a landmark judgement in August 1997 stated that every instance of sexual harassment is a violation of “Fundamental Rights” under Articles 14, 15, and 21 of the Constitution of India, and amounts to a violation of the “Right to Freedom” under Article 19 (1)(g). Another Supreme Court Judgement in January 1999 (*Apparel Export Promotion Council vs. Chopra*) has stated that sexually harassing behaviour “needs to be eliminated as there is no compromise on such violations”. The Supreme Court further reiterated that sexual harassment “is a violation of the fundamental right to gender equality and the right to life and liberty”.

Based on these, the University, to which the college is affiliated, made it mandatory for the affiliated and constituent colleges to adhere to the following from the year 2002:

1. An anti – sexual harassment cell to be made functional with at least two senior women faculty members on the committee.
2. An anti – sexual harassment policy to be adopted and to be published.
3. An affidavit to be submitted by the institute with a declaration that such a policy is adopted and the anti – sexual harassment cell is operative.

The Supreme Court judgement of 1997 makes it obligatory for every employer and other responsible persons to follow the guidelines laid down by the Court and to evolve a specific policy to combat sexual harassment in the workplace. Educational institutions under the Biju Patnaik University of Technology are bound by the same directive. So, Krupajal Engineering College being committed to uphold the Constitutional mandate ensuring the above mentioned human rights, adopted the following policy.

### **Declaration of Policy**

GLOBAL Institute of Management shall value the dignity of every individual, enhance the development of its human resources, guarantee full respect for human rights, ensures the full enforcement of “Fundamental Rights” under articles 14, 15, 19(1) (g) and 21 of the Constitution of India, and uphold the dignity of workers, employees, applicants for employment, students or those undergoing training, instruction or education. Towards this end, all forms of sexual harassment in the employment, education or training environment are hereby declared unlawful. The Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act 2013 is implemented in its entirety.

### **OBJECTIVES OF THE POLICY**

1. To fulfil the directive of the Supreme Court, the sexual harassment of women at workplace Act 2013 and the Biju Patnaik University of Technology in respect of implementing a policy against sexual harassment in the institution.





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2. To evolve a mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence in the institution.
3. To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
4. To provide an environment free of gender-based discrimination.
5. To ensure equal access of all facilities and participation in activities of the college
6. To create a secure physical and social environment which will deter acts of sexual harassment

To promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.

### **SEXUAL HARASSMENT**

Sexual harassment includes such unwelcome sexually determined behaviour whether directly or by implication as:

1. Physical contact and advances;
2. A demand or request for sexual favours;
3. Sexually coloured remarks;
4. Showing pornography;
5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature

Where any of these acts is committed in circumstances where-under the victim of such conduct has a reasonable apprehension that in relation to the victim's employment or enrolment in the institution whether she is drawing salary, or honorarium or otherwise, such conduct can be humiliating and may constitute a health and safety problem. It is discriminatory for instance when the woman has reasonable grounds to believe that her objection would disadvantage her in connection with her employment or work or studentship including recruiting or promotion or academics when it creates a hostile work environment. Adverse consequences might be visited if the victim does not consent to the conduct in question or raises any objection thereto.

### **JURISDICTION**

The rules and regulations outlined in this policy shall be applicable to all complaints of sexual harassment made:

1. By a member of the institution against any other member irrespective of whether the harassment is alleged to have taken place within or outside the campus.
2. By an outsider against a member of the college or by a member of the college against an outsider if the sexual harassment is alleged to have taken place within the campus.
3. By a member of the college against an outsider if the sexual harassment is alleged to have taken place outside the campus. In such cases the Committee shall recommend that the college authorities initiate action by making a complaint with the appropriate authority. Further, the committee will actively assist and provide available resources to the complainant in pursuing the complaint.

### **Composition of the Anti – Sexual Harassment Committee**

1. The Committee shall be headed by a senior woman faculty of the college and shall be designated as the “**Chairperson**”



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2. The committee shall have two senior women teaching faculty members, at least one senior male teaching faculty member, at least one woman administrative staff and one woman class – IV staff. The committee shall have three nominated girl student representatives.
3. The committee shall have Principal and one nominated person from the management, the BPUT and Higher Education Society as its members.
4. The committee shall include, subject to acceptance, the Inspector of Police of the jurisdictional police station, namely the Airfield Police Station.
5. The committee shall include a parent of a girl student of the college.

### **POWERS OF THE COMMITTEE**

1. The Committee shall have the power to summon witnesses and call for documents or any information from any employee/student.
2. If the Committee has reason to believe that an employee/student is capable of furnishing relevant documents or information, it may direct such person to produce such documents or information by serving a notice in writing on that person, summoning the person, or calling for such documents or information at such place and within such time as may be specified in the written notice.
3. Where any relevant document or information is recorded or stored by means of a mechanical, electronic or other device, the Committee shall have the power to direct that the same be produced, or that a clear reproduction in writing of the same be produced.
4. Upon production of documents / information called for by it, the Committee shall have the power to (i) make copies of such documents / information or extracts there from; or (ii) retain such documents / information for such period as may be deemed necessary for purposes of the proceedings before it.
5. The Committee shall have the power to issue interim directions to / with regard to any person participating in the proceedings before it.
6. The Committee shall have the power to recommend the action to be taken against any person found guilty of (a) sexually harassing the complainant; (b) retaliating against / victimising the complainant or any other person before it; and (c) making false charges of sexual harassment against the accused person.

### **FUNCTIONS OF THE COMMITTEE**

#### **PREVENTIVE STEPS**

It will be the endeavour of the committee:

1. To facilitate a safe environment that is free of sexual harassment;
2. To promote behaviours that create an atmosphere that ensures gender equality and equal opportunities

#### **REMEDIAL STEPS**

1. To ensure that the mechanism for registering complaints is safe, accessible, and sensitive.
2. To take cognisance of complaints about sexual harassment, conduct enquiries, aid and redressal to the victims, recommend penalties and take action against the harasser, if necessary.
3. To advise the competent authority to issue warnings or take the help of the law to stop the harasser, if the complainant consents.
4. To seek medical, police and legal intervention with the consent of the complainant.



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5. To make arrangements for appropriate psychological, emotional and physical support (in form of counselling, security and other assistance) to the victim if so desires.

### PROCEDURE TO BE FOLLOWED BY THE COMMITTEE

1. The Committee shall receive any complaint by any member of the committee.
2. The Committee may direct the complainant to prepare and submit a detailed statement of incidents if the written complaint lacks exactness and required particulars, within a period of two (2) days from such direction or such other time period that the Committee may decide.
3. The Committee shall direct the accused employee(s)/student(s) to prepare and submit a written response to the complaint / allegations within a period of four (4) days from such direction or such other time period as the Committee may decide.
4. Each party shall be provided with a copy of the written statement(s) submitted by the other.
5. The Committee shall conduct the proceedings in accordance with the principles of natural justice. It shall allow both parties reasonable opportunity of presenting their case. However, should the accused choose not to participate in the proceedings, the Committee shall continue *ex parte*.
6. The Committee shall allow both parties to produce relevant documents and witnesses to support their case. Documents produced by either party shall be affixed with that party's signature to certify the document as original / true copy.
7. The party against whom the document / witness is produced shall be entitled to challenge / cross-examine the same.
8. The Committee shall sit on a day-to-day basis to record and consider the evidence produced by both parties.
9. As far as practicable, all proceedings of the Committee shall take place in the presence of both parties.
10. Minutes of all proceedings of the Committee shall be prepared and duly signed by the members of the Committee.
11. The Committee shall make all endeavour to complete its proceedings within a period of fifteen (15) days from the date of receipt of complaint.
12. The Committee shall record its findings in writing supported with reasons and shall forward the same with its recommendations, to the Principal/Management, within a period of five (5) days from completion of the proceedings before it. In case the Committee finds that the facts disclose the commission of a criminal offence by the accused person, this shall be specifically mentioned in the Committee's report.
13. If, in the course of the proceedings before it, the Committee is satisfied that *a prima facies* of sexual harassment is made out against the accused employee(s)/student and that there is any chance of the recurrence of any such action, or that it is required to do so in the interests of justice, it may, on the request of the complainant or otherwise, disciplinary action could be initiated in the form of:-
  - a) Warning
  - b) Written apology
  - c) Bond of good behaviour
  - d) Adverse remarks in the confidential report
  - e) Debarring from supervisory duties
  - f) Denial of membership of statutory bodies



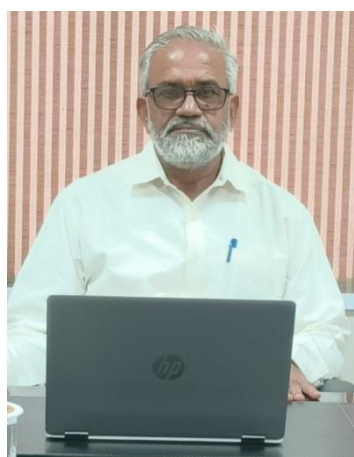
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- g) Denial of re-employment/re - admission
  - h) Stopping of increments / promotion/denying admission ticket
  - i) Reverting, demotion
  - j) Suspension
  - k) Dismissal
  - l) Any other relevant mechanism
14. If, in the course of the proceedings before it, the Committee is satisfied that any person has retaliated against / victimized the complainant or any person assisting the complainant as a result of the complaint having been made or such assistance having been offered, the Committee shall report the same in writing, to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.
15. If, at the culmination of the proceedings before it, the Committee is satisfied that the complainant has knowingly brought false charges of sexual harassment against any person, it shall report the same in writing to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.

[Internal Complaint Committee / Sexual Harassment Prevention Cell](#)

### **Academic Leadership**



**Prof.(Dr.) Narendra Kishore Mishra**

**Principal**

**E-mail :principal@gim.edu.in**

**Phone :+91- 9861095568**

### **c) Academics**

**Global Institute of Management**, Bhubaneswar is a B-School in the state of Odisha established in 1998 and engaged in imparting 2 years Full-time MBA & MCA Programs (approved by AICTE Govt. of India, Ministry of HRD and affiliated to Biju Patnaik University of Technology, Govt. of Odisha) at Bhubaneswar, Odisha.

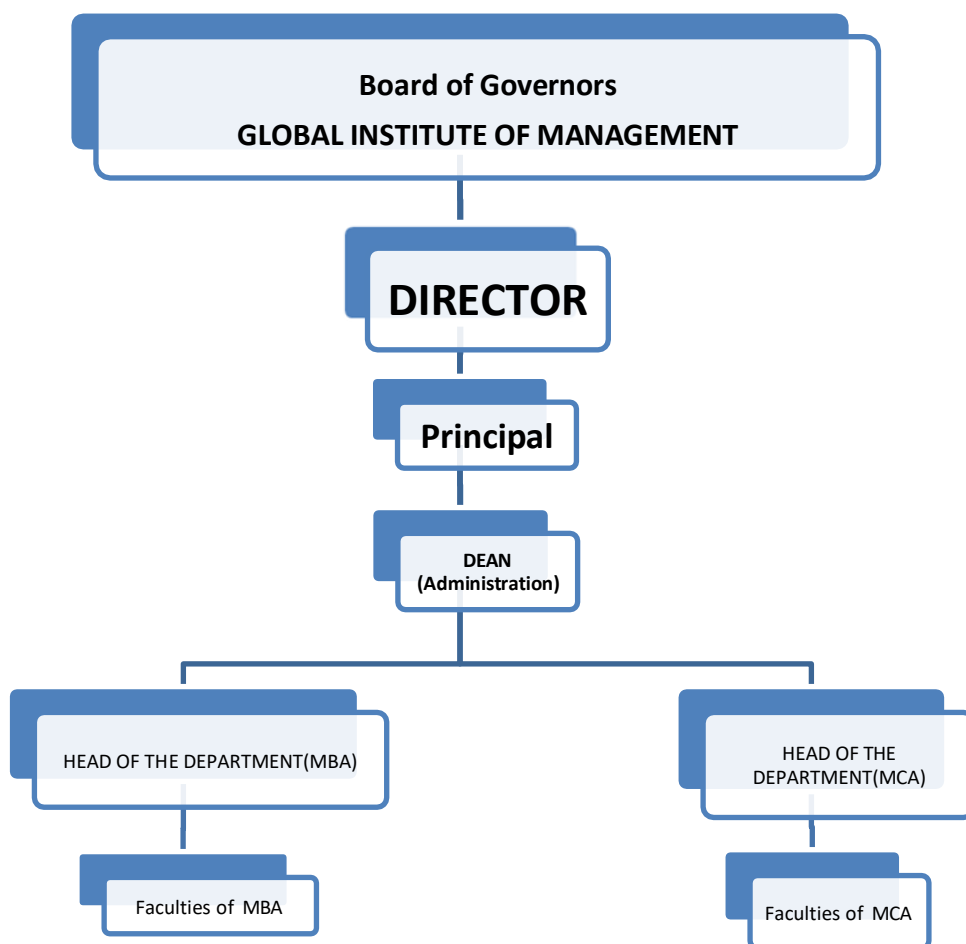


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### Details of Academic Programs

SL No	Name of the Departments	Approved Strength	Approving Authority	Affiliating Body
1	Masters of Business Administration (MBA)	180	AICTE, New Delhi	BijuPatnaik University of Technology, Odisha
2	Master of Computer Applications (MCA)	60	AICTE, New Delhi	BijuPatnaik University of Technology, Odisha



### Academic Calendar

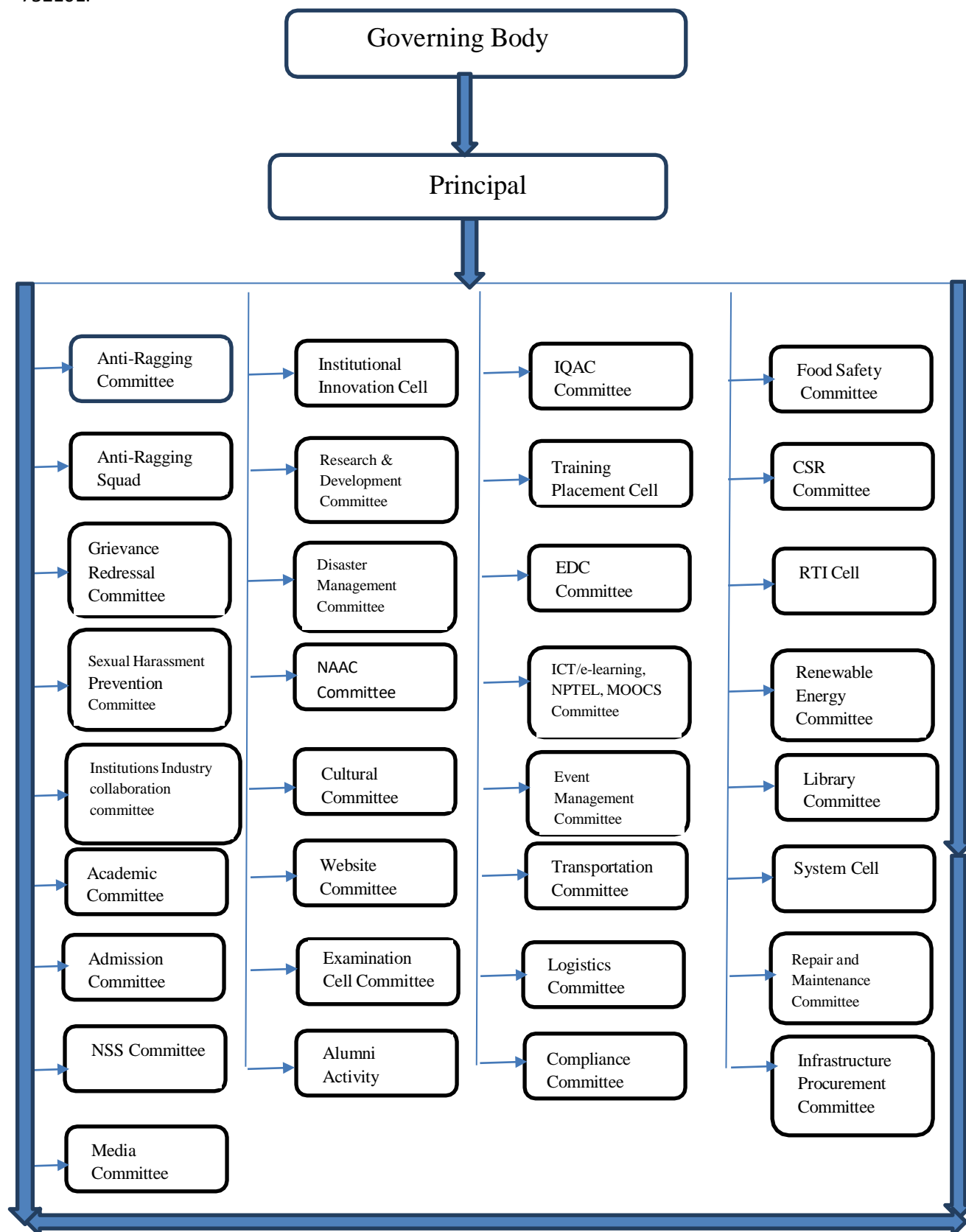
- [Academic Calendar BPUT – Odd Semester](#)
- [Academic Calendar - GIM](#)

### Statutes/ Ordinances pertaining to Academics/Examinations



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### Departments

SL No	Name of the Departments	Approved Strength
1	Masters of Business Administration (MBA)	180
2	Master of Computer Applications (MCA)	60






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### Faculty Details

MBA						
Sl No	Name of the Faculty	Designation	Qualification	Domain/ Subject	BPUT Registration No	Photo
1	Prof.(Dr.) Narendra Kishore Mishra	Principal	PhD	Accounting/ Business Taxation	T172781191	

MBA						
Sl No	Name of the Faculty	Designation	Qualification	Domain/ Subject	BPUT Registration No	Photo
1	Dr. Tulika Singh	Associate Professor	PhD	HR	T230627802	
2	Dr. Sanjib Pattnaik	Associate Professor	PhD	Finance	T240627802	
3	Dr. Adyasha Suvadarshini	Assistant Professor	PhD	Marketing	T220527806	
4	Mr. Bipul Kumar	Assistant Professor	MA, MBA PhD(Cont..)	HR	T175278004	
5	Mr. Rajaram Rout	Assistant Professor	B.Tech, MBAPhD(Cont..)	Finance & Operation	T175278001	
6	Mr. Gouri Sankar Moharana	Assistant Professor	MBA, MFC, PhD(Cont..)	Finance & Legal	T175278007	
7	Mrs. Gayatri Mohanty	Assistant Professor	PGDBM	Finance	T240627819	
8	Mr. Partha Sarathi Das	Assistant Professor	B.E, MBA	Marketing	T240627818	



## Global Institute of Management,







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9	Mr. Debasish Nanda	Assistant Professor	MBA	Finance	T230627801	
10	Mr. Biswaranjan Swain	Assistant Professor	MBA	Marketing	T240627817	
11	Miss. Pratikshya Tripathy	Assistant Professor	MA(English) PhD(Cont..)	Communication	T240627816	
12	Mr. Soumya Ranjan Das	Assistant Professor	MBA	Marketing	T240627812	
13	Mrs. Manisha Dash	Assistant Professor	MBA	HR	T240627808	
14	Mrs. Sasmita Ojha	Assistant Professor	MBA	HR	T240627807	
15	Mr. Biswajit Sahu	Assistant Professor	B.Tech, MBA	Marketing	T240627820	
16	Mr. Ashok Kumar Patra	Assistant Professor	MBA	Finance	T240627804	
17	Mr. Prakash Behera	Assistant Professor	MBA	Marketing	T240627806	
18	Mr. Sarthak Swarup Das	Assistant Professor	MBA		T240627814	
19	Miss. Nazahat Afroz	Assistant Professor	MA(English)	Training, PD	T240627813	



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MCA						Photo
Sl No	Name of the Faculty	Designation	Qualification	Domain	BPUT Registration No	
1	Mr. Sunil Mishra	Assistant Professor	MCA,M.TECH	MCA	T230527805	
2	Mrs. Nandita Sahoo	Assistant Professor	M.TECH(CSE)	MCA	T240627805	
3	Mr. Sanjeeb Kumar Sahoo	Assistant Professor	M.TECH(CSE)	MCA	T230527806	
4	Mrs. Bandita Das	Assistant Professor	MCA	MCA	T230627806	
5	Mrs. Swati Swayamprava Behera	Assistant Professor	MCA	MCA	T240527810	
6	Mrs. Jayalaxmi Dash	Assistant Professor	MCA	MCA	T240527815	

### Internal Quality Assurance Cell(IQAC)

The IQAC cell of Global institute of Management was set of in the year 2022. The main purpose of this Cell is to assure internal quality in all the activities of the institute in terms of academics, administration, finance, and other allied areas. The composition for the academic session 2022-23 is attached below.

Sl. No.	Designation	Eligibility Criteria	Nos.	Name and Contact Details
1	Chairperson	Head of the Institution	1	Prof.(Dr.) N.K. Mishra Principal
2	Member	Senior Administration Officer	2	Mr. Bipul Kumar (Dean Administration) Mrs. Rashmipriya Mishra ( Senior Librarian)
3	Member	Professor / Faculty Members of the Institute	4	1. Ms. Pritidhara Hota ( Asst. Professor) 2. Mr. G. S. Moharana (Asst. Professor)



## Global Institute of Management,

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				3. Mr. Rajaram Rout (Asst. Professor) 4. Mr. Manoj Kumar Behera (Asst. Professor)
4	Member	Member from Management	1	CA. Sangram Kesari Patnaik ( Executive Director)
5	Member	Nominees from Local Society	1	Mr. Upendra Pattnaik
6	Member	Students	2	1. Mr. Abinash Pani 2. Mr. Chiranjib Pradhan
7	Member	Alumni	1	Mr. Chandan Tripathy
8	Member	Employer/ Industrialists/ Stakeholders	1	Ms. Sipra Nayak, Director, Diverse Solution
9	Coordinator	One Senior Professor	1	Prof.(Dr.) Munmun Mohanty ( Dean Academics)
Total no of member			14	

This said body will meet twice in a year as per the periodicity mentioned below.

Sl.No.	Periodicity	Meeting to be held in the Month
1	JULY-DEC	AUG
2	JAN-JULY	JAN

[Internal Quality Assurance Cell - GIM](#)

### Library

Global Institute of Management has a library spread over 160 square meters located in the ground floor of the building. Library has around 6622 number of Titles, 25188 Volumes, 425 e-books number of Titles, 12 no of printed National and one International Journals. Students can access to all library resources such as text books, reference books, hard copies of journals and e-journals as well, Handbooks, Instructional guides and CDs. It is well-equipped with a fully automated as well as Integrated Library Management System. The Books are classified and kept in accordance to their domain or subject areas.

Library also roofs the reports of dissertations and projects on various subjects. The institutional members utilize the library for gaining continuous learning and boost their knowledge. Library is sub-divided into several sections such as Circulation Section, Books Stack Area, Periodicals Section, Reference Section, Reprography Section, Reading Area, Processing Section, and Digital Library. Digital Library is spread over 40 square meters (out of 160 square meters) has 10 multimedia systems. This part is also supported by Reprographic facility, grey-scale printers etc.

The library is fully automated with Enterprise Resource Planning System (ERP), customized local software for Data Entry, Storage of Information, Retrieval, Circulation, Verification of Stock, OPAC, Generation of Report, Bar-Coding of Books, Scanning Student IDs etc.

Library software database has been updated with all the book collection and the online public access catalogue (OPAC) is readily available for students and faculty members. The library software is activated for issue and return of books. OPAC which is used students and faculty member for search of books by Title, Author, Subject name etc. The library activities related to



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data entry, issuance of books, books return and renewal, member logins etc. are undertaken through software.

Special Activities of the Library are Best Reader Recognition (Monthly, Yearly), Information Sharing Board, Special Information Zone, Paper Clipping Albums and Book Exhibitions.

In addition, the library is also a repository to latest e-journals JGATE that is accessible by means of campus-based LAN or WiFi system.

The reading room is fully air-conditioned and materialistically suitable to accommodate 60 students at a time and provides favorable study environment.

A visitor record is maintained for students and faculty members. Newly arrived books and journals are rack-displayed for 2 weeks.

GIM Library has its working hours from 9 a.m. to 6 p.m. as the working days are concerned. Other than the specified university holidays the library resources, in a full-fledged manner are available to all students, faculties and staff members.

The library is fully under CCTV surveillance Cameras.

The average annual expenditure with respect to purchase of books/e-books and subscription to journals/e-journals during the last year was Rs. 200000/-.

% per year library usage by faculty members and students is as follows:

Number Print Books 1,03,507, E-Books 1,13,763 via LMS & 13,075 via ERP, Reference Books 21,171, Non- Book Materials 2,731, Dictionaries 317, Encyclopedias 49, Journals 132, E-Journals 1,034, Magazines 773, Newspapers 915, Dissertations 9,347 etc.

No. of Daily newspapers –10

No. of Magazines – 10

**Academic collaborations : NA**

### **d) Admissions & Fee**

#### **Admission Process & Guidelines**

The admission procedure is governed by the Admission & Reservation policy of Odisha Joint Entrance Examination (OJEE).

**Eligible Criteria :** Must be possessing 3 Years Bachelor Degree or equivalent course. Obtained at least 50% of marks, (45% of marks in case of candidates belonging to reserved categories) in the Bachelor Degree. Qualifying entrance examination through OJEE/MAT/CAT/XAT/CMAT/ATMA. Prospectus

#### **Fee Structure**

[Fee Fixation Govt. order](#)

#### **Fee Refund Policy**



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Refund policy is as per the norms of State Govt. available. After completion of admission process by OJEE if any candidate wants refund then as per policy of the institution full amount is returned but for which the detail verification is required and the report will be going to accounts after approval from proper authority. This entire process will be finished after one month of completion of admission process.

### **e) Research**

#### **Research and Development Cell**

GIM recruit meritorious ambitious young energetic faculties by an intricate selection process which includes conscientious scrutiny of applications, testing of teaching skills and in-depth subject knowledge through Power Point presentation followed by personal interview.

To lead the way of GIM research community and transfer of knowledge among students and staffs. There is a vibrant consultancy cell at GIM headed by senior professor having vast experience in versatile research filed. The cell aims at engaging a greater number of students, faculties and staff in innovation and entrepreneurships development related activities such as industry consultancy, product development, problem solving, IPR, project handling, management at pre incubation and incubation stages in order to establish and stabilize innovation and entrepreneurship ecosystems at higher education institutions for the purpose of knowledge creation and transfer. GIM has created ecosystem for innovation that includes incubation center “inQbuzz” incubation and similar initiatives. GIM students are enlightened with entrepreneurship and role of entrepreneur in the society from the beginning. GIM has left no stone unturned in providing all the essential components required for building startups.

The knowledge transfer is through the collective effort in harnessing each member of GIM through the faculty member who has gained knowledge from attending knowledge events across the country. GIM as developed and atmosphere where every faculty is motivated and encouraged to work on industry project in which they also involved the students. As a result of which GIM is able to deliver project in all the skill ranging from small to large scale projects.

GIM encourages all the stake holders in critical thinking, innovation and translation of innovative ideas into a patent and has been successful in publishing patterns in different fields. GIM conducts project and seminar competition each year and award cash prize to the winners.

**Incubation Centre** : Signed MOU with C. V. Raman Global University. CCVRCEF is an Atal **Incubation Center** sponsored by Atal Innovation Mission (AIM), NITI Ayog. Affiliated to Startup India and Startup Odisha.

#### **Central Facilities**





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**Vehicle Parking:** The college campus has a large area of parking space both in front of the college and the back yard. Nearly 100 two wheelers can be parked and about 50 four wheelers can be parked at any point of time. The space for staff vehicle parking is provided on the ground floor side of the canteen.

**Guest House:** Guest house facility is not exclusively available at present in campus. However, a guest house run by the Management is being used as a common facility at present. Whenever dignitaries are invited and accommodation is required, they are housed or are accommodated in decent Hotels / lodges around the college within a radius of 1 km.

**Canteen:** The college has a hygienic canteen in the front end of the campus. The canteen serves delicious and nutritious food, both South Indian and North Indian, at a subsidized cost.

**Transport:** Transport facility is available by the institution at present with Bus and other 2/4 wheelers. The college, being located in the center of the city, has been well connected to all parts of the city with the help of public transport system. During field visits and industrial visits, the transportation is hired by the college if required.

**Drinking Water:** Two Water coolers with Aqua guard and reverse osmosis (RO) purifier facility are available on the ground floor. The college draws drinking water from the self-bored filtered ground in campus.

**Recreational facilities, gymnasium, yoga center, etc.:** The hostel inmates have various recreational facilities like television, screening of movies during weekends, etc. National festivals and Ganesha Puja, Saraswati puja is celebrated. Dasara festival is also celebrated with pomp and splendor.

The existing indoor and outdoor sports facilities are utilized by the inmates during the morning and evening hours. The hostel inmates have been found playing shuttle badminton, ball badminton, volley ball, throw ball, etc.

**Facilities for medical emergencies:** The hostel is considered a home away from home and inmates are given utmost personal care. Love and affection is showered by the warden. First-aid is available in the campus. The health tie-up with hospital is extended to the hostel mates as well. The transportation facility is provided by the ambulance of the hospital in case of emergencies.

**Constant supply of safe drinking water:** Mineral water is supplied to the hostel inmates with a



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dispenser. Also, water purifier is installed in the premises.

**Security:** The hostel and the college campus have security 24 × 7.

### **f) Student Life**

#### **Sports Facility**

##### **Co-curricular activities:**

Co-curricular activities are generally conducted after the class hours either in the class rooms or in the auditorium. Inter college competition, Cultural fest and B School meet are conducted exclusively on two/three days where the teaching work will be suspended. These activities are conducted on a large scale in the class rooms, both indoor and outdoor simultaneously. The College has spacious auditorium, Conference and Seminar Halls discussion hall, in house documentation centre for co-curricular activities.

**Extra – curricular activities and sports:** outdoor and indoor games, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. A separate sports department with required cricket, Badminton, Handball, Football are available for the activities. The facilities for Badminton, Handball are available in campus whereas other sports are arranged in other rented areas.

- Extra-curricular activities are carried out in the indoor auditorium and outdoor auditorium
- The college has several committees which include Marketing Club, Finance Club, HR Club, Cultural activities Club, etc. where mostly students organize and plan the events throughout the year.
- The college has Shuttle Badminton Court and Hand ball courts in the open field.
- Cricket is practiced in the college field more rigorously on holidays and Sundays. Cricket batting pitch with net for practice is created in the field. Outdoor Sports are conducted in the college field. Football and athletic events are conducted by hiring the grounds or the Corporation Stadium, within a reach of 5 km from the college.
- Indoor games like Chess, Carom, Table Tennis, etc. are conducted in the campus.

#### **Public speaking and Communication Skills development**

- Usually, public speaking is either conducted in the indoor or outdoor auditorium. Public address system is in – built in the indoor auditorium whereas in the outdoor auditorium, the public address system will be put in place before the event starts.
- Communication skills are taught in the English Language Lab. Communication skills course is



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also introduced by the Career Counseling and Placement cell.

**Yoga:** Yoga is taught to students and practiced in the campus regularly. Yoga classes are held regularly by yoga expert invited to the college on regular basis.

### **Infrastructure facilities for the requirements of students with physical disabilities:**

- The class rooms for physically challenged students are allotted on the ground floor. The functional mobility of such students is helped by the peers and the staff of the college.
- Preferential service is provided to differently-abled students in the library and the canteen.

### **NSS Wing**

Global Institute of Management, has tried its best to contribute towards the environment and society as a whole. With a view to develop the students holistically, the institution has undertaken extension activities in the neighborhood community sensitizing students to social issues.

The NSS group of GIM has taken a lot of initiatives engaging teaching and non-teaching staff of the institution. The Institution has adopted 2 nearby villages and tried to solve many of their problems related to hygiene, health awareness, Green initiative and awareness regarding the use of polythene.

The Institution has frequently organized blood donation camps in collaboration with Red Cross Society of India, Commissionerate police and blood bank. We have organized different awareness program such as AIDS, child labour, gender equality etc. In the last few years specially in the region of coastal of our state facing cyclone nearby every year tying up of with many social organizations. The students had participated in different relief work in the cyclone affected areas and providing possible help to the people in need. The Institution has organized different cyclone awareness programmes in the slums as well as in villages.

Students of NSS wing with the help of Dy commissioner of police have organized traffic awareness program on the road by the students and volunteers. We have organized different Rally, Street Play (Nukkad) programs. Our college has organized different literacy program for the unprivileged students imparting free training on computer to the students.

The Institutional members and students have visited different orphanages & old age homes. The Institution has organised plantation programs, cleanliness drive such as Swach Bharat Abhiyan, arranged activities such as literacy program, signature campaign and road safety rally.

The students have also engaged in different social related activities which enhances and created social awareness and responsibilities for the students. As a result of these involvement and activities in technical and different types of awareness program has been created in this society through the students.

### **Hostel Details**



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The college has hostel for girls outside the campus with the intake capacity is 105. The hostel is dormitory type provided with separate reading compartments and a warden on site 24 × 7. The girls' hostel is fully accommodated. The college has hostel (managed by the institution) for boys outside the campus with the intake capacity is 130.

### **Placement Cell**

Constitution: The cell is responsible for mediating between the company and the students. Arrangements for every stage of the recruitment process are made by placement cell at campus. The Faculty In-Charge for Placements in consultation with Team and the student representatives oversee all placement related activities at the institute. The Placement Cell coordinates with recruiting companies and handles the entire placement process. Vision of Placement cell - Every student to walk out of the campus of GIM with at least one job offer from Good Performing/Fast-growing/ Reputed companies.

### **Faculty Members**

- Prof. (Dr.) Narendra Kishore Mishra-Principal (as Head of the Institute)
- Asst. Prof. Gouri Sankar Moharana - Placement In-charge
- Asst. Prof. Nazahat Afroz - Placement co-ordinator
- Asst. Prof. Pratikshya Tripathy - Placement Team Member

### **Student Members**

- 4 students from 2<sup>nd</sup> year (Both from MBA and MCA)
- 4 students from 1<sup>st</sup> year (Both from MBA and MCA)

[Student Grievance Redressal Committee \( SGRC\)](#) and Ombudsperson

The grievance redressal mechanism is a two-tier one.

### **Grievance redressal at institute level**

The institute ensures transparency in assessment by requesting the concerned faculty members for prepping question banks for the class tests. The dean's office decides on the final questions for the internal tests out of this question bank. After genuinely appraising the answer scripts of internal examination, they are given back to the students in the classroom for the students to go through. The marks of quiz tests, assignments and other evaluations are exhibited in the notice board for students and they are allowed access to their respective answer scripts on request.

An examination committee consisting of faculty members, headed by Principal has been constituted for redressing the grievances related to internal examination. Any student can approach the committee with grievances related to internal assessment such as revision of marks, retest etc. The committee meets on the respective grievances and gives opportunity to



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students to voice their grievances in person. Afterwards, the committee takes appropriate course of action as deemed fit.

For the evaluation of seminars, summer internship and project, the faculty coordinator of the institution generates a presentation schedule for students in slot mechanism in consultation with the Dean. The time slots are then communicated to students. Students get their work or report submitted to the coordinator via PPT mode and assessment is done on the basis of various parameters set by respective coordinator.

### **Grievance redressal at university level**

The institution reports any kind of fallacy or grievances related to the evaluation of external examination answer scripts to the university. If the students are dissatisfied with grades obtained in any subject they can apply for rechecking, the university has the provision of recounting and retotaling the marks. The principal communicate any kind of grievance of the students related to university examination to the controller of examination of the university.

### **[Internal Complaint Committee\(ICC\)](#)**

### **[Anti-Ragging Cell](#)**

### **Equal Opportunity Cell**

The institute thrives for providing equal opportunity to females in employment which is visible from the number of female employees in the organisation as well as the representation of females in the governing board. The institute has a committee for prevention of sexual harassment and a grievance redressal committee with equal representation of female members to take care of safety and security related issues of female students as well as staff. These aforementioned committees take steps for counselling, sensitizing and promoting gender equality among staff and students. In addition, the institute takes the following measures to ensure gender diversity:

1. Organising celebration of international women's day and inviting women influencers for delivering talk and felicitating them for their achievements.
2. Promoting groups comprising of both male and female students for carrying out projects, assignments and presentations. Similarly, mixed groups are encouraged for various cultural and co-curricular activities.
3. By carefully choosing additional reading materials for various courses written by both male and female authors so that students learn about the contribution of female academicians and researchers.
4. Inviting female visiting / guest faculty, trainer and corporate leaders to deliver talk on their experiences which not only sets examples for students but also increase women visibility.

### **Socio-Economically Disadvantaged Groups Cell(SEDG)**

### **[SC ST Committee](#)**



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**Facilities for differently-abled(Barrier Free Environment)**

### **Barrier Free Environment**

#### **g) Alumni**

The first batch of Global Institute of Management was enrolled in 1998. The institute has produced 23 batches of students and boasts of a wide alumni base. The institute has an active alumni association called The Global Institute of Management Alumni Association (GIMAA). All the individuals who have completed their MBA degree from GIM and whose membership fees have been received by GIMAA automatically becomes a member of the alumni association.

The Governing Body comprises of

1)President 2) Vice president 3) General Secretary 4) Secretary and 5) Treasurer

Many alumni of this institute are well established in their respective fields i.e education, politics, sports. Industry, social work, entrepreneur and public speaking. The institution offers a golden opportunity to the alumni to share their valuable insights with students ,every year in the college.

The GIM Alumni association works for the total growth and development of the students as well as the institution. It helps our institution not just financially, but also in terms of placements of students in reputed organization, in terms of academic planning, career counselling and technological guidance. It has been duly registered as a society under the society's registration act.

Our Alumni association helps to organize various guest lectures on specified fields, Industrial visit, motivational lectures and summer internship and placement opportunities. As some of our alumni members are industrialist, they also share their exposure, experience and expertise with the students.

### **Financial support**

The GIM alumni association also supports the institution financially by contributing towards the development fund of the institute. Alumni association encouraged lot of our alumni to donate funds for buying of certain books, water purifiers, air cooler and inverter for competitive study. The alumni association has a constructive and facilitating role in the overall growth and development of the college.

### **Alumni Association**

#### **h) Information Corner**

**RTI : Details** of Central Public Information Officer(CPIO)

Circulars & Notices

Announcements

Newsletters

News, Recent events & Achievements





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Job Openings

Reservation Roaster

Study in India

Admission Procedure and facilities provided to International Students: NA

### **i) Picture Gallery**

Available in College Website: <https://gim.edu.in/gallery/>

### **j) Contact us**

Contact Details

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